

MEMORANDUM FOR: Director of Personnel

25X1 SUBJECT : Miss [REDACTED]

1. Attached is a copy of a memorandum dated 25 January 1968 from the Executive Director-Comptroller to the Deputy Director for Plans and the Deputy Director for Support, subject: Miss [REDACTED] 25X1
This memorandum transmits a report from the Inspector General on the procedures employed in the [REDACTED] case to date concluding that the process has taken an abnormally long time. The IG recommends a report of action the DD/P and the DD/S will take to avoid a future occurrence of the undue delays that have occurred in this case. 25X1

2. I am aware that this was a pilot case and that considerable time was taken in the development of procedures which may lessen the time required for future cases.

3. Please prepare a report for the Executive Director-Comptroller of the procedures which have now been established and an estimate of the time which might be required to process future cases. In accordance with the attached memorandum, this is to be a joint venture with DD/P. In addition, the procedures should be made known to the other Directorates and the Support Services.

4. May I have your report by 20 February 1968.

R. L. Bannerman
Deputy Director
for Support

Att